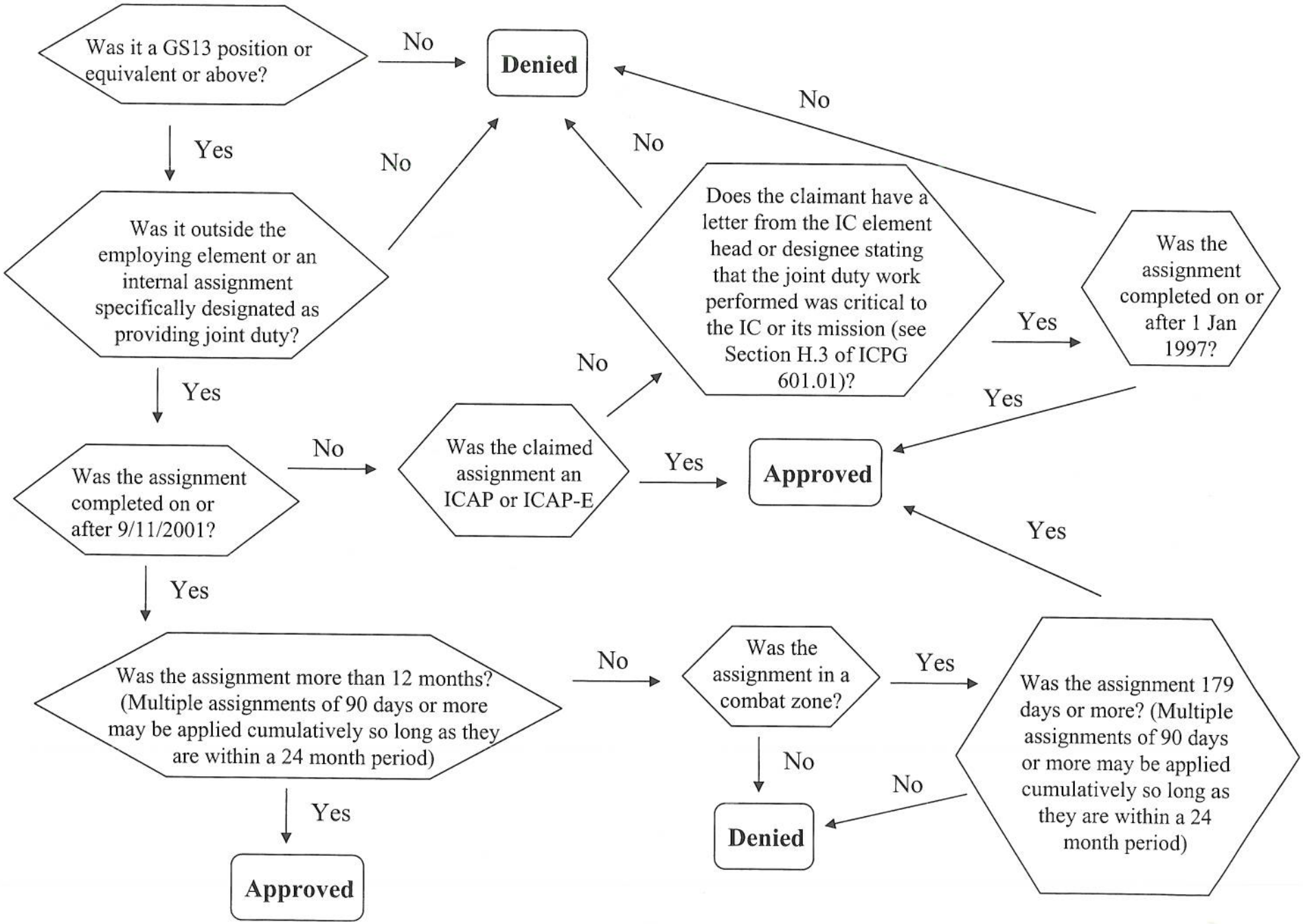JOINT DUTY CLAIM WORKSHEET